

## Fort Payne City School System Vacancies

July 15, 2019

The Fort Payne City Board of Education announces the following vacancies in the Fort Payne City School System. Application forms may be obtained by contacting the Fort Payne City Board of Education, P.O. Box 681029, Fort Payne, Alabama, (256) 845-0915. Applications should be submitted to this same address. Applications will be accepted until the positions are filled. Vacancies are posted on a designated bulletin board in the following locations: Wills Valley Elementary School, Williams Avenue Elementary School, Fort Payne Middle School, Fort Payne High School, Maintenance/Transportation Facility and the Central Office. The Fort Payne Board of Education is an equal opportunity employer.

Location	Title	Job Description	Qualifications	Salary
Central Office 7/15/19	Receptionist/ Accounts Payable (Bookkeeper/ Secretary)	Greet the public, answer and direct phone calls, possess excellent phone skills; collect and distribute mail; assign purchase order numbers and enter into the computer system all purchase order numbers for teacher instructional money, library enhancement money and general funder orders from the Central Office; keep a tracking log of all purchase orders; ability to multitask; perform other tasks as assigned by the CSFO or Superintendent.	Bookkeeping and secretarial experience. A minimum of an Associate's Degree in Accounting/Business or Clerical related field Preferred. A minimum of 3 years' experience in the field of Bookkeeping Preferred.	Reception/ Accounts Payable/ Bookkeeper Salary Schedule
FPHS 6/28/19	9 <sup>th</sup> Grade Basketball Coach	Coach and Supervise 9 <sup>th</sup> Grade Basketball Team	Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR  Experience in Basketball	\$2500 Annual Supplement

<p><b>FPHS</b> <b>6/28/19</b></p>	<p><b>Junior High Football Coach</b></p>	<p><b>Coach and Supervise Junior High Football Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Football</b></p>	<p><b>\$2000 Annual Supplement</b></p>
<p><b>FPHS</b> <b>7/15/19</b></p>	<p><b>Assistant Varsity Football Coach</b></p>	<p><b>Assist Head Coach and Supervise Football Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Football</b></p>	<p><b>\$2000 Annual Supplement Plus 1-month additional contract</b></p>
<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>9<sup>th</sup> Grade Football Coach</b></p>	<p><b>Coach and Supervise 9<sup>th</sup> Grade Football Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Football</b></p>	<p><b>\$3500 Annual Supplement</b></p>

<p><b>FPHS</b> <b>7/15/19</b></p>	<p><b>8<sup>th</sup> Grade Boys Basketball Coach</b></p>	<p><b>Coach and Supervise 9<sup>th</sup> Grade Basketball Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Basketball</b></p>	<p><b>\$2000 Annual Supplement</b></p>
<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>Assistant Boys Soccer Coach and School Representative</b></p>	<p><b>Assist Head Coach and Supervise Boys Soccer Team. Attend all games, be on campus during all soccer related activities</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Soccer</b></p>	<p><b>\$2500 Annual Supplement</b></p>
<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>Co-Head Girls Soccer Coach</b></p>	<p><b>Coach and Supervise Girls Soccer Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Soccer</b></p>	<p><b>\$4500 Annual Supplement</b></p>

<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>Assistant Tennis Coach</b></p>	<p><b>Assist Head Coach and Supervise Tennis Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Tennis</b></p>	<p><b>\$2000 Annual Supplement</b></p>
<p><b>FPHS</b> <b>7/15/19</b></p>	<p><b>Assistant Varsity Baseball Coach</b></p>	<p><b>Assist Head Coach and Supervise Varsity Baseball Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Baseball</b></p>	<p><b>\$\$2500 Annual Supplement</b></p>
<p><b>FPHS</b> <b>7/15/19</b></p>	<p><b>7<sup>th</sup> Grade Girls Basketball Coach</b></p>	<p><b>Coach and Supervise 7<sup>th</sup> Grade Girls Basketball Team</b></p>	<p><b>Completed all coaching requirements: First Aide, Health and Safety for Coaches, Fundamentals of Coaching, Concussion in Sports, Star Sportsmanship, Heat Illness Prevention, CPR</b></p> <p><b>Experience in Basketball</b></p>	<p><b>\$2000 Annual Supplement</b></p>

<p><b>FPHS</b> <b>4/26/19</b></p>	<p><b>Strength and Conditioning Coach</b> <b>(This is a full-time position)</b></p>	<p>Responsible for establishing and maintaining a strength and conditioning program for all sports, with three major goals of improving the athletic performance, reducing athletic injuries, and teaching lifelong fitness and movement skills. Devise training plans according to sound scientific principles, supervises training sessions, evaluates athletes, maintains athlete records and teaches Strength and Conditioning classes as needed. Will meet regularly with sport coaches to determine what the athletes need to work on. Work with an injured athlete engaged in rehabilitation, consult with the sports medicine or athletic training staff.</p> <p>Responsible for maintaining the strength and conditioning facility, and establish policies, plans, and procedures for the safe and professional operation of the facility.</p>	<p><b>Appropriate Alabama Teacher certification in the area of the Physical Education being taught and meet all requirements deemed by the ALSDE.</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>History Teachers</b></p>	<p><b>To teach and educate students according to guidelines provided by the ALSDE in the area of History. To teach and educate students according to the educational needs, abilities and attainment potential of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principal.</b></p>	<p><b>Appropriate Alabama Teacher certification and meet all requirements deemed by the ALSDE</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>FPHS</b> <b>5/22/19</b></p>	<p><b>Secondary Instructional Technology Specialist</b></p>	<p><b>Assist in planning for effective implementation of curriculum to ensure that technology is used effectively to meet student needs in Grades 6-12. Demonstrate on a regular basis the use of technology in the classroom to improve teaching and learning along with increasing student engagement through collaboration and communication. Train, mentor and work collaboratively with classroom teachers to develop and deliver technology integrated lessons that support technology across the curriculum, both in the lab and in the classroom.</b></p>	<p><b>Appropriate Alabama Teacher certification and meet all requirements deemed by the ALSDE. Master's Degree preferred.</b></p> <p><b>Minimum of 3 years' experience within the secondary grades (6-12). Proven experience using computers, Promethean Boards, and mobile devices such as iPads in the classroom, experience in a 1:1 setting.</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>FPHS</b> <b>5/9/2019</b></p>	<p><b>Guidance Counselor</b> <b>1 Half-time Position</b></p>	<p><b>To provide services to help all students develop skills in the area of personal/social growth, and educational planning, provide developmental comprehensive guidance and counseling services to all students, assists students in planning program of study, and provide individual counseling to help meet the developmental and remedial needs of students.</b></p>	<p><b>Appropriate Alabama Teacher certification in the area of the course being taught and meet all requirements deemed by the ALSDE.</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>FPMS</b> <b>6/12/19</b></p>	<p><b>Jr. High English</b></p>	<p><b>To teach and educate students according to guidelines provided by the ALSDE in the area of English. To teach and educate students</b></p>	<p><b>Appropriate Alabama Teacher certification in the area of the course</b></p>	<p><b>Teacher Salary Schedule</b></p>

	Teacher	according to the educational needs, abilities and attainment potential of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principal.	being taught and meet all requirements deemed by the ALSDE.	
FPMS 7/15/19	7 <sup>th</sup> and 8 <sup>th</sup> Grade History Teacher	To teach and educate students according to guidelines provided by the ALSDE in the area of History. To teach and educate students according to the educational needs, abilities and attainment potential of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principal.	Appropriate Alabama Teacher certification in the area of the course being taught and meet all requirements deemed by the ALSDE.	Teacher Salary Schedule
WVES 6/28/19	ARI Reading Specialist	<p>In order to ensure that all students are reading on or above grade level by the end of third grade, the duties of the ARI Reaching Specialist will be to spend full school days coaching teachers in K-3 classrooms each day to improve professional practice during reading and literacy instruction (English language arts/reading block). This will include working side-by-side with teachers to successfully improve instruction, implement lessons, and accelerate intervention so that all students are reading on or above grade level by third grade; making a year's growth in reading achievement; and/or are making a year's growth plus catch-up growth.</p> <p>Providing daily targeted intervention to at least one group of struggling readers.</p> <p>Working with the LEA ARI key contact, LEA lead reading specialist, school administrator(s), teachers, community stakeholders, and ALSDE-ARI personnel to successfully implement reading/literacy plans according to the <i>ARI Professional Learning Support Plan for Districts and Schools</i> and the <i>2016 Revised Alabama Course of Study: English Language Arts</i>.</p> <p>Working with the LEA ARI key contact and the LEA lead reading specialist to turn around reading and literacy content knowledge and skills training necessary to effectively impact the instructional practice of teachers in kindergarten through third grade students according to the district's <i>ARI Professional Learning Support Plan</i> for the school.</p> <p>Assisting the administrator(s) and teachers in utilizing assessment tools (universal screeners, diagnostic, formative, and summative) and reports to support all students and improve results for student groups that have historically struggled to meet proficiency standards - in particular, students from economically disadvantaged</p>	<p>ARI-funded reading specialists must possess, at a minimum, the required certification for elementary classroom or reading teachers. School reading specialists must have, at a minimum, three years' successful experience as a reading coach/specialist, reading interventionist, and/or as a highly successful elementary classroom teacher as demonstrated by state/district school assessments. <i>It is strongly encouraged that those filling this position have experience that includes success with struggling readers in Grades K-3. It is highly recommended that those filling this position have or are pursuing reading/literacy credentials or certification.</i> School reading specialists must also:</p> <p>Demonstrate depth of knowledge, skill, and experience in the critical areas of beginning/foundational reading (Phonological and Phonemic Awareness, Phonics, Fluency, Vocabulary, Comprehension, Reading/Writing Connection).</p> <p>Display exceptional abilities to work with both adults and students.</p>	Teacher Salary Schedule 192 Day Contract

		<p>backgrounds, English language learners, students showing characteristics of dyslexia, and/or are receiving special education services.</p> <p>Collaborating with administrators and kindergarten through third grade teachers to analyze and to act upon data that will inform instructional decisions, professional practices, and individual teacher professional learning to change student performance trajectories.</p> <p>Working with administrators and teachers to facilitate lesson studies, lead professional learning communities, and identify targeted professional learning needs according to the District's <i>ARI Professional Learning Support Plan</i> for the school.</p>	<p>Exhibit strength in professionalism and in communication skills.</p> <p>Demonstrate characteristics of an on-going learner.</p>	
WVES 7-15-19	Physical Education Teachers	<p>To teach and educate students according to guidelines provided by the ALSDE in the area of Physical Education. To teach and educate students according to the educational needs, abilities and attainment potential of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principal.</p>	<p>Appropriate Alabama Teacher certification in the area of the course being taught and meet all requirements deemed by the ALSDE.</p>	Teacher Salary Schedule
System-wide 6-28-19	Interventionist Instructor	<p>Become an expert in implementing Instructional Researched Based Program currently adopted.</p> <p>Plans a program of study that, as much as possible, meets the individual needs, interests and abilities of students in compliance with Alabama State Course of Study.</p> <p>Develops lesson plans and instructional materials and provides individualized and small group instruction in order to address the needs of students.</p> <p>Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the district.</p> <p>Provides assessment data/reports, monitors student progress and program evaluation.</p> <p>Provides instruction utilizing research based strategies and models.</p> <p>Provides "coaching" and demonstrations pertinent to methods and materials appropriate to various levels of instruction.</p> <p>Interprets and analyzes assessment data to improve and align curriculum.</p> <p>Coordinates student assessment data to address the needs in intervention and remediation.</p> <p>Coordinates special projects and events for the program.</p> <p>If directed by the Principal, conduct staff development activities.</p>	<p>Appropriate Alabama Teacher certification in the area of the course being taught and meet all requirements deemed by the ALSDE.</p> <p>Interventionist Teachers must have, at a minimum, three years' successful experience, and/or a highly successful elementary classroom teacher as demonstrated by state/district school assessments.</p>	Teacher Salary Schedule

		<p>Participates in required grade level meetings.</p> <p>Assists in daily duties, of which may be car duty, extracurricular duties whenever students are involved in school activities.</p> <p>Attends staff meetings and serves on staff committees as required.</p> <p>Cooperates with other members of the staff in planning instructional goals, objectives and methods.</p> <p>Assists in selection of books, equipment and other instructional materials.</p> <p>Provides for their own professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning.</p>		
<p>WVES –WAES K-4 7/15/19</p>	<p>Vertical Leadership Team Members (Reading and Math)</p>	<p>The vertical team member will serve in the development of aligning standards, curriculum, instructional strategies, and our goals to better serve our students. The member will also serve as a liaison between the grade level teachers and school leadership so that school level decisions are informed by ongoing, two-way communication between teacher, and other school leaders.</p>	<p>Appropriate Alabama Teacher certification in both areas of the courses being taught and meet all requirements deemed by the ALSDE</p>	<p>\$2500 Annual Supplement</p>
<p>System-wide 5/22/19</p>	<p>Elementary Teachers</p>	<p>To teach and educate students according to guidelines provided by the ALSDE in the following area of Elementary Education.</p> <p>To teach and educate students according to the educational needs, abilities and attainment potential of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principal.</p>	<p>Appropriate Alabama Teacher certification in both areas of the courses being taught and meet all requirements deemed by the ALSDE.</p>	<p>Teacher Salary Schedule List</p>
<p>System-wide 6/6/19</p>	<p>SPE Aides</p>	<p>The job of the special Education Teacher’s Aide was established for the purpose of providing support to the instructional program within an assigned school with specific responsibility of assisting in the supervision and instruction of special needs students, severely special needs students; observing and documenting student’s progress, implementing plans for instruction; assisting student’s by providing for special health care needs. Assist students in bus travel as stated in IEP.</p>	<p>Associate Degree or Equivalent hours OR Passing Scores from Work Keys Test.</p>	<p>SPE Aide Salary Schedule</p>



<p><b>System-wide 7-15-19</b></p>	<p><b>Special Education</b></p> <p><b>Teachers</b></p>	<p><b>To teach and educate students according to guidelines provided by the ALSDE in the area of Special Education.</b></p> <p><b>To teach and educate students according to the educational needs, abilities and attainment of individual students and contribute to their development as mature able, responsible members of society. Grade levels assigned by the Building Principle.</b></p>	<p><b>Appropriate Alabama Teacher certification in area of the courses being taught and meet all requirements deemed by the ALSDE.</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>System-wide 6/28/19</b></p>	<p><b>EL Teachers</b></p>	<p><b>To help students learn subject matter and skills that contribute to their development as mature, able, and responsible members of society. Instruct students that have deficiencies in the verbal and written use of the English Language.</b></p>	<p><b>Appropriate Alabama Teacher certification in area of the courses being taught and meet all requirements deemed by the ALSDE.</b></p> <p><b>EL Certification preferred; Experience working with EL Students preferred. Bilingual Preferred</b></p>	<p><b>Teacher Salary Schedule</b></p>
<p><b>System-Wide 6/28/19</b></p>	<p><b>EL Aides</b></p>	<p><b>Assist EL Teacher in the preparation of classroom materials, the classroom setting, and the delivery of instruction. Adheres to all policies and guidelines that teacher work under.</b></p>	<p><b>Associates Degree or Equivalent or Passing Scores on the WorkKeys Test. Bilingual Preferred</b></p>	<p><b>EL Instructional Aide Salary Schedule</b></p>
<p><b>System-wide 6-28-19</b></p>	<p><b>Child Nutrition Data Entry (Temporary/ Part-time position. 64 Day Contract)</b></p>	<p><b>Responsible for data entry information for the child nutrition program, assist in checking and verifying lunch applications, maintain accurate records, complete correspondence related to free/reduced lunch applications, make phone contacts as needed, address the needs of CNP Managers and parents, maintain a positive atmosphere within the office and perform other duties as assigned by the CNP Director.</b></p>	<p><b>High School graduate or equivalency, experience in data entry, secretarial and office experience preferred. Microsoft Excel, and Microsoft Word experience preferred.</b></p>	<p><b>\$12.00 per hour 64 Contract Days (This position will begin August 1, 2019 and end on October 31, 2010). Not to exceed 4 hours per day.</b></p>

<p><b>System-wide 6-28-19</b></p>	<p><b>Home Instruction of Pre-School Youngsters (HIPPY) Staff</b></p>	<p><b>Coordinator</b></p> <p>Supervise and coordinate pre-school and parent educators that are involved in the program; attend all required trainings and workshops; complete all reports and paperwork in a timely manner, visit local sites to help recruit families into the program.</p> <p><b>3 Parent Educators</b></p> <p>Meeting and role playing the curriculum with assigned families each week, as well as taking part in required in-service training and other staff development activities; help recruit families into the program.</p>	<p>Appropriate Alabama Teacher certification and meet all requirements deemed necessary by the ALSDE</p> <p>B.S. Degree in early childhood education, elementary education, family or adult education, or equivalent work experience.</p> <p>Live in or near the targeted area, good oral and written skills; ability to complete paperwork and reports; good organizational skills; ability to serve as a role model for parents and children involved in the program.</p>	<p><b>\$20,000 Annual Salary</b></p> <p><b>\$11.00 Per Hour</b></p>
<p><b>System-wide 6/3/19</b></p>	<p><b>Extended Day Staff</b></p>	<p><b>Site Director</b></p> <p>Oversee the program at the site. Organize daily activities/lesson plans. Assist in all duties deemed necessary by the project.</p> <p><b>3 Extended Day Teachers</b></p> <p>Responsible for carrying out lesson plans and daily activities of the program.</p> <p><b>3 Extended</b></p> <p>Assist Staff with maintaining order and helping students with</p>	<p>Appropriate Alabama Teacher certification and meet all requirements deemed necessary by the ALSDE.</p>	<p><b>Director \$18.00 per hour 3 hours per day 3 days per week</b></p> <p><b>Teachers \$17.00 per hour 2.25 hours per day 5 days per week</b></p> <p><b>Aides</b></p>

	<b>Day Aides</b>	<b>assigned tasks and activities</b>		<b>\$10.00 per hour 2.25 hours per day 5 days per week</b>
<b>Transportation 5/13/2019</b>	<b>Bus Drivers</b>	<b>Transport students to and from school and perform all duties assigned by the Transportation Supervisor.</b>	<b>Proper CDL for public school transportation with a School Bus Endorsement Certificate issued by the ALSDE.</b>	<b>Bus Drive Salary Schedule</b>
<b>System-Wide</b>	<b>CNP Workers</b>	<b>Perform all Child Nutrition related duties as assigned by the Lunchroom Manager</b>	<b>Demonstrate aptitude for successful performance of CNP worker schedule.</b>	<b>CNP Worker Salary Schedule</b>
<b>System-Wide</b>	<b>Substitute Custodial Workers</b>	<b>Fulfill all custodial duties as assigned by the Building Principal</b>	<b>Experience in custodial work preferred.</b>	<b>Sub Pay Schedule \$60 full day (8 hours) \$30 half day</b>
<b>System-Wide</b>	<b>Substitute CNP Workers</b>	<b>Perform all Child Nutrition related duties as assigned by the Lunchroom Manager.</b>	<b>Demonstrate aptitude for successful performance of CNP worker schedule.</b>	<b>Sub Pay Schedule \$60 full day (7 hours) \$30 half (3.5 hours)</b>
<b>System-Wide</b>	<b>Substitute Bus Drivers</b>	<b>Transport students to and from school and perform all duties assigned by the Transportation Supervisor.</b>	<b>Proper CDL for public school transportation with a School Bus Endorsement Certificate issued by the ALSDE.</b>	<b>Sub Pay Schedule \$50 full route \$25 half route</b>

				<b>Extracurricular Trips \$9.00 per hour</b>
<b>System-Wide</b>	<b>Substitute Nurses</b>	<b>Assist administrators and teachers in carrying out the school health program. Serve as education and medical resource person for Teachers and Principals. Administer first aid in accordance with established first aid procedures. Make recommendations to Principal on health needs of individual students. Assist with all other duties as deemed necessary.</b>	<b>Alabama valid LPN License Alabama valid RN License.</b>	<b>Sub Pay Schedule \$100 per day extracurricular activities \$25 per hour</b>
<b>System-Wide</b>	<b>Substitute Teachers</b>  <b>You must first submit a resume. If accepted, you will be notified by the Central Office to complete an application package.</b>	<b>Carry out lesson plans as prepared by the regular classroom teacher. Maintain a classroom environment conducive to effective learning within the limits of the resources provided by the district. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities. Establish and maintain cooperative relations with students, parents and school personnel.</b>	<b>High School diploma Alabama Substitute Teacher license Certified Alabama Teaching Certificate (current).</b>	<b>4-year degree BS minimum with local training \$70 per day 4-year degree BS minimum without local training \$65 per day No 4-year degree with local training \$65 per day No 4-year degree without local training \$60 per day</b>

Fort Payne City Schools, P.O. Box 681029, Fort Payne, Alabama, (256) 845-0915. Applications should be submitted to this same address. Applications will be accepted until the positions are filled. Vacancies are posted on a designated bulletin board in the following locations: Wills Valley Elementary School, Williams Avenue Elementary School, Fort Payne Middle School, Fort Payne High School, Maintenance/Transportation Facility and the Central Office. Vacancies are also posted on the Fort Payne City School website, [www.fpcsk12.com](http://www.fpcsk12.com) The Fort Payne Board of Education is an equal opportunity employer.